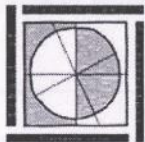


MINUTES

**Emergent Meeting of the  
Board of Governors**

August 26, 2016 at 02.00 PM at ITPI, New Delhi.



**School of Planning and Architecture: Vijayawada**

An Institute of National Importance, Ministry of Human Resource Development, Government of India  
S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

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1/9/2016



## School of Planning and Architecture: Vijayawada

An Institute of National Importance, Ministry of Human Resource Development, Government of India  
S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

### Minutes of the Emergent Meeting of the Board of Governors of SPAV held on August 26, 2016 at 02.00 PM at Institute of Town Planners, India, New Delhi

#### Members Present:

S.N.	Name	Member / Chairman / Special Invitee
1	Ms. Brinda Somaya	Chairperson
2	Mr. Alex Thomas (representative of Ms. Darshana M Dabral, Jt. Secy. & Fin. Advisor, MoHRD, Gol)	Member
3	Mr. S. Srikanthanatha Reddy I.F.S., (Joint Secy. & representative of Prl. Secy. – H.E, GoAP.	Member
4	Dr. Mansingh D Devdas, UGC nominee	Member
5	Dr. Jagadish Singh, ITPI nominee	Member
6	Prof. Dr. S. Ramesh, Director I/c, SPAV	Member
7	Dr. Ayon K Tarafdar, representative of SPAV Senate	Member
8	Mr. S.V. Krishna Kumar, representative of SPAV Senate	Member
9	Mr. D.V. Rama Mohana Rao, Registrar, SPAV	Secretary

Mr. S.P. Goyal I.A.S. (Joint Secretary, MHRD, Gol), Mr. B. Anand (MoUD, Gol), Dr. Rajiv Mishra (AICTE representative) and Mr. Biswaranjan Nayak (President, Council of Architecture), conveyed their inability to attend the meeting due to prior commitments.

The Chairperson welcomed the Members of the Board and called the meeting to session as scheduled.

Item # 1	To confirm the Minutes of the <i>Nineteenth</i> meeting of the Board of Governors of SPAV held on 21 <sup>st</sup> April, 2016 at SPA, Vijayawada
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The Minutes of the *Nineteenth* Meeting of Board of Governors of SPAV held on 21<sup>st</sup> April, 2016 were circulated to members vide email dated 27<sup>th</sup> April, 2016. No comments are received till date in this regard. The said Minutes were presented for confirmation by the Members as Annexure – I in this meeting. As there were no objections raised by the Members, the Board confirmed the Minutes of the *Nineteenth* meeting of BoG of SPAV.

Item # 2	To present the Action Taken Report on the Minutes of the <i>Nineteenth</i> meeting of the Board of Governors held on 21 <sup>st</sup> April, 2016 at SPA, Vijayawada.
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The Board noted the action taken on the Minutes of the *Nineteenth* meeting of the Board of Governors held on 21<sup>st</sup> April, 2016, as presented. However, the Board advised Competent Authority to complete the necessary action on Minutes of agenda item 6 (Status of Faculty and Non Faculty recruitment) and report in the next meeting.

<b>Item # 3</b>	<b>To consider and approve the revised Detailed Project Report of SPAV for the period 2015 – 2020 F.Y.</b>
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The Board observed that the revised Detailed Project Report for the period 2015 – 2020 F.Y. was presented in Emergent meeting of the Building Works Committee on 25<sup>th</sup> August 2016 at ITPI, New Delhi as well as in the Emergent meeting of the Finance Committee on 26<sup>th</sup> August 2016 at ITPI, New Delhi. The Board noted that the BWC has deferred the item due to paucity of time and that the FC has suggested the following:

- a) *The revised DPR 2015-20 should be in conformity of the original DPR for its projections related to overall space requirements and related expenditure.*
- b) *The Revised DPR has to bring out the cost escalation on the basis of the approved space requirements and the incurred expenditure of work already completed, work already tendered and works yet to be tendered.*

After detailed discussion, the Board requested the Director to modify the revised DPR as above and put up as soon as possible for consideration of BWC and FC and then for the approval of the Board.

<b>Item # 4</b>	<p><b>To consider and approve the following items with reference to the recommendations of the 19<sup>th</sup>BoG meeting of the SPAV held on 21<sup>st</sup> April, 2016 to the BWC of SPAV</b></p> <ul style="list-style-type: none"> <li>a) <b>Construction of electrical sub-station building</b></li> <li>b) <b>Construction of compound wall,</b></li> <li>c) <b>Enhanced estimate of civil works for external services</b></li> <li>d) <b>Solar water heating system and</b></li> <li>e) <b>Additional HVAC for institute and dining block, etc.,</b></li> </ul> <p><b>to enable SPAV to occupy the hostel buildings by the end of the current calendar year and to give consent to CPWD.</b></p>
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The above item was placed before the Board on 21<sup>st</sup>April, 2016, on which, the Board had approved sub-items 'a', 'b' and 'c' subject to cost minimization and rationalization by the CPWD, Consultant Architect and SPAV; and for ratification of the same by the BWC and the FC as and

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when they get constituted. Regarding sub-items 'd' and 'e', the Board had advised that these items be first considered by the BWC and the FC.

Accordingly, the above item was presented in Emergent meeting of the Building Works Committee on 25<sup>th</sup> August 2016 at ITPI, New Delhi as well as in the Emergent meeting of the Finance Committee on 26<sup>th</sup> August 2016 at ITPI, New Delhi.

In continuation of the above, the Board noted the following:

- A. The BWC approved the sub-item 'a', sub-item 'b', sub-item 'c' and sub-item 'd' and recommended the same to the Finance Committee.

The BWC requested the Consultant Architect for a detailed proposal considering affordable comfort, aspired GRIHA rating and other considerations to make it energy and cost efficient and thus deferred sub-item 'e'.

- B. Decision of the FC sub-item wise is as follows:

**a) Construction of electrical sub-station building**

The Finance Committee recommended for consideration and approval of the Board of Governors of SPAV, provided the same conforms to the APSPDCL / GoAP's appropriate Electrical Authority, with reference to Load and Layout/network of the proposed Electrical Services.

**b) Construction of Compound wall**

Finance Committee raised a query about the high cost involved in construction of the proposed Compound Wall. Director, SPAV presented that the requirement of such a Compound Wall is in view of the prevailing Soil condition, plinth level fixed by the Architect, flood level, services required etc. Considering the justification of the Director and the approval of the BWC, the Finance Committee recommended for consideration and approval of the Board of Governors of SPAV. However, the Committee advised to rationalise the proposed Compound Wall design as far as possible.

**c) Enhanced estimate of civil works for External Services**

The Finance Committee observed that the reported enhanced estimate is well within the approved revised estimate submitted by the Architect / CPWD and hence noted the same.

**d) Solar water heating system**

The Finance Committee was of the opinion that the desirability and usefulness of Solar water heating system may be reexamined in view of the local climatic conditions.

**e) Additional HVAC for Institute & Dining Block, etc.,**

As the BWC deferred the item, the Finance Committee did not consider the item.

In continuation of the above and with reference to FC's opinion on sub-item 'd', the Board advised that calculation of hot water required for Bathing and that required for Kitchen must be made separately before adjudging desirability as well as usefulness of Solar water heating system for a place like Vijayawada. The Board advised that provisions made by other CFTIs in this regard must also be considered for taking a final decision.

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After detailed discussion, the Board resolved as follows:

**RESOLUTION NO.: 93**

***The Board has unanimously resolved and approved the sub-items 'a', 'b' and 'c' and requested the Director i/c to obtain a justification through the Architect and CPWD for sub-item 'd', sub-item 'e'. Subsequently, sub-item 'd' is to be put up before the FC and BoG, while sub-item 'e' is to be put up before BWC, FC and BoG for necessary consideration and approvals.***

Item# 5	To consider and approve the Audited Accounts F.Y. 2015 – 16
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The Annual Accounts for the F.Y. 2015 – 16 were submitted to the CAG Audit. The Audit has visited SPA, Vijayawada in the month of June, 2016 and Statutory Audit Report (SAR) of the Audit team was placed before the Finance Committee meeting held at 11.00 AM on 26<sup>th</sup> August, 2016. The Finance Committee has ratified the action of the Director in furnishing the Annual Accounts to CAG and approved the report received from CAG.

After detailed deliberations, the Board resolved as follows:

**RESOLUTION NO.: 94**

***The Board has unanimously approved the Annual Accounts for the F.Y. 2015 – 16 submitted to the CAG audit team and the report of the C.A.G and advised the Director to submit the audited Annual Accounts with CAG report to the MHRD.***

**ANY OTHER ITEMS**

The Chairman made certain observations and requested the Director to consider them as follows:

- a) There may be periodic student counselling and medical attention activities in the campus and hostels to help students in medical matters and necessary support. The route and chronology of the support process to be followed by Students and Staff in all times of need, must be clearly displayed at strategic points on campus and in hostels.
- b) Placement activities and coordination to be strengthened, in continuation of the ongoing efforts and publicity material viz., Brochures etc.
- c) Activities and funding sources like GIAN, where academicians from abroad can be invited for lectures in SPAV to be explored. The Chairperson offered unconditional support to identify and facilitate appropriate experts from amongst various international universities where Chairperson is invited for academic purposes.
- d) SPAV may re-apply for sanction of Posts pending against last few years in line with admitted number of UG batches and new PG programs. Also, arrangement for Faculty and Non-Faculty recruitment must be made at the earliest by advertising the existing Posts, screening and shortlisting eligible candidates so that the full-time Director can take it forward and ensure reporting of selected candidates at the earliest.
- e) Broadband Internet may be augmented in the Hostels and existing facility in the Campus must also be augmented at the earliest.

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- f) MHRD is requested to nominate two field experts to the SPA Council so as to complete the constitution of the SPA Council.
- g) Drawings and Reports, Timelines of SPAV Campus construction which may be pending from the Consultant Architect and the CPWD as applicable, must be submitted to SPAV immediately and ensure timely completion of the project.
- h) The Chairperson approved the conduct of proposed *Second Convocation* of SPAV as per procedure and as per dates available from the Chief Guest, Guests etc. as proposed by the Director. In view of the proposed international travel of the Chairperson, the Chairperson advised to conduct the Convocation without waiting for the Chairperson, in order to avoid delay in conduct of Convocation.
- i) The Chairperson expressed her wish to have a campus on par with other institutes of National Importance with adequate space, facilities and infrastructure in order to expand its activities in future. The Chairperson opined to approach the Government of Andhra Pradesh for second phase of land allotment to SPA, Vijayawada, since, SPAV presently has only Ac.9.66 cents in lieu of the Ac.100.00 mentioned in Detailed Project Report for all the two SPAs at the time of establishing. In this regard, the Chairperson also requested the representative of Principal Secretary, Higher Education, GoAP, to look into this matter.

In continuation and in response to some of the above, the Director appraised the Chairperson about the existing activities and facilities prevalent in the campus with respect to medical amenities and student counseling, placement and MoUs with foreign and Indian universities and research organizations and the Chairperson noted the same.

As there was no other item for discussion, the meeting concluded with vote of thanks to the Chair.

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